



EMIS NUMBER: 800035634
 CAPS: GRADE RR-11
 CAMBRIDGE: IGCSE
 MATRIC REWRITES EXAM CLASSES
 AFTERCARE SERVICES
 FOUNDATION PHASE
 INTERMEDIATE PHASE | SENIOR PHASE

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WISDOM ACADEMY DISCIPLINARY CODE: LEARNERS

Disciplinary Code: Learners		
<i>Examples of Infringements and Recommended Sanctions</i>		
Type or nature of infringement or learner misconduct	Guideline: Recommended Penalty	
	1st Offence	2nd Offence
VERY SERIOUS MISCONDUCT (“Zero Tolerance Offences”)	Counselling/ Written warning/ Suspension	Expulsion/ Removal
1. (i) Tampering with toilets cisterns and chambers, urinary chambers, driers, CCTV cameras, TVs and Wi-Fi cables	X	X
(ii) Violent, abusive, fighting, assault or threatening behaviour (verbal or physical)	X	X
(iii) Victimization, bullying or initiation of any sort	X	X
(iv) Transferring, using or being in possession of a dangerous weapon, fireworks, explosives or any object that may be considered as being potentially dangerous at boarding, school or at events)	X	X
(v) Inciting, advising or rewarding others to perform violent, offensive or threatening acts	X	X
(vi) Any “gang” related activity that may threaten the safety or welfare of others (at School or at School events, or in relation to School)	X	X
(vii) Harassment (sexual, racial or religious)		X
(viii) Behaviour that may pose a danger to the safety and welfare of others (at School or at School events, or in relation to School)	X	X
(ix) Issuing a bomb threat or arson or shooting (attempted or actual	X	X
2. Being in possession of, or under the influence of alcoholic, hallucinogenic	X	X

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of dangerous / prohibited substances, or distributing, storing or consuming any of these substances at School, in boarding or at School events or in school uniform outside

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SANCAR report

<p>3. Theft or being in possession of another's property without their knowledge or consent, or attempting to remove another's property without consent or their knowledge or Sale of another's / stolen property</p>		X
<p>4. 5Serious dishonesty (actual or intended) Cheating, copying or tampering with test or exam results, reports or assignments Being in possession of or distributing material or information that may give an advantage in a test or an exam Extortion, bribery, corruption or fraud (attempted or actual) Being an accomplice to, colluding, conspiring, assisting / abetting or instigating dishonesty, fraud, or theft Inciting, advising or rewarding others to be dishonest or to cheat or plagiarism Serious breach of School security procedures, unreasonably refusing to submit to a search Off-site criminal misconduct that disrupts or substantially damages the School/learner relationship and the educational process</p>	X	X
<p>5. Obscene, indecent or sexually explicit behaviour or stripping or gestures, or attempts to make unwanted physical contact Sexual harassment, inappropriate sexual innuendos or graphic comments inappropriate touching or kissing Intentional and offensive, insulting, abusive, racist or lewd behaviour or comments written or verbally</p>		X
<p>6. Storage, sending, creation, sale or distribution of pornographic, obscene or offensive material, publications, symbols, email, text / SMS / MMS, Whatsap, cartoons or objects</p>		X
<p>7. Sabotage, malicious or wilful damage to School or others' property/graffiti/writing on tables and walls.</p>	X	X

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11. Any other misconduct considered to be very serious and possibly justifying expulsion as a first offence.		X		
SERIOUS MISCONDUCT	Counselling/ Final Warning / Parental Contact	Hearing/ Suspension	Hearing / Expulsion	
1 Playing of obscene, insulting or demeaning games or Dangerous horseplay or Malicious teasing	X	X	X	
2 Intimidating or willfully interfering with others (attempted or actual)	X	X	X	
3 Truancy, poor timekeeping practices, such as coming late to class after break, lunch or PET practice, or late attendance of assembly or sporting practice or events 4 Unexplained absences from classes or from compulsory events or activities Loitering in corridors or classrooms during lessons Leaving class or School premises without permission late-coming or early unauthorised departure from class / School.	X	X	X	
5 Inappropriate behaviour or comments in public or at School events that brings the School into disrepute Abuse of School privileges or seniority / status, abuse of position of authority	X	X	X	
6 Smoking or being in possession of tobacco or cigarettes or drinking intoxicating substances (on the School premises or at School events or anywhere in school uniform)		X	X	

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7	Forgery or falsification of School documents and reports Lying and unfair behaviour (with less serious initial consequences)		X	X
8	Vandalizing property or equipment (School or others), improper use or not taking due care of property or equipment Accidental damage to property	X Replacement of property damaged	X Replacement of property damaged	X Replacement of property damaged
9	Acts or behaviour designed to create a hostile or threatening school environment, or that may reasonably have resulted in such an environment Wilful disruption of School activities/lessons, interference with School authorities Conduct designed to be prejudicial to good order or discipline at the School	X	X	X
10	Any misconduct by the learner that is considered by School Authorities to warrant more than a Counseling, verbal reprimand or an ordinary warning.	X	X	X

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MINOR MISCONDUCT	Counselling and Reprimand or Warning / Demerit	Final Warning/ Parental Contact	Suspension and Hearing / Expulsion
1. Disregard for rules, directions, instructions or for any persons in authority Jumping queue at the tuck shop etc. Defiance or disrespect towards School authorities, parents, visitors or peers Being discourteous towards School authorities, adults or peers, or displays of insolence Being unreasonably intolerant of others, and their personal beliefs, traditions, appearance or of diversity Persistent violation of School rules (with less serious initial consequences)	X	X	X
2. Leaving taps flowing/wasting tissues	X	X	X
3. Use of excessive force when playing games or during sporting events Playing games in an area where others may be injured or where property may be damaged Riding skateboards, wheelies, bicycles or motorbikes soccer/netball etc. (ball games) in areas where such activities are prohibited, or in such a manner as may cause injury to others or damage to property	X	X	X

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<p>4. Noisy or disruptive behaviour, disturbing the activities of others</p> <p>Highly disruptive or unruly classroom behaviour</p> <p>Trespassing or entering School premises without permission or without supervision, and/or after school hours</p> <p>Refusing to identify oneself upon request by a School authority or lying to a school authority</p> <p>Providing wrong cell phone numbers of parent/guardian</p>	X	X	
<p>5. Swearing and use of vulgar, profane (foul) language</p> <p>Back chatting during teacher’s lesson delivery</p>	X	X	
<p>6. Tardiness, littering and poor housekeeping</p> <p>Poor grooming, unhygienic personal habits, improper use of school facilities or ablutions</p> <p>Funny haircut with fringes, dread locks, AFRO hair, skin trousers, short skirts, dress or apparel that is not in accordance with School standards or rules.</p> <p>School uniform without Wisdom Academy branded badges on shirts and blazers and jerseys, branded bags or putting wrong shoes which are not part of school uniform</p> <p>Ordinary clothes to be confiscated</p> <p>Eating or drinking during class or School events / activities when consumption is not permitted</p>	X	X	
<p>7. Tampering with the possessions or equipment of others</p> <p>Use of School equipment without permission (with no serious consequences)</p>	X	X	X

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<p>8. Refusal or failure to present oral tasks, write notes, complete homework or assignments</p> <p>Refusal to deliver or return sports uniforms/equipment or reports, reply slips or letters to parents or to the School</p> <p>Unreasonable and unexplained refusal to attend or participate in School activities or compulsory events</p> <p>General uncooperativeness and / or being wilfully obstructive</p> <p>Poor application to studies, schoolwork or assignments</p>	X	X	X	
<p>9. Leaving class or school premises with permission</p>	Counseling and Reprimand or Warning / Demerit	Final Warning/ Parental Contact	Suspension and Hearing / Expulsion	
<p>10. Persistent misuse of personal communication devices during School activities</p> <p>11. Use of cell phones without permission during lessons</p>	X Confiscate the cell phone and returned after paying R200	X	X	
<p>12. Any other infringements that may be considered serious enough to warrant the implementation of corrective action and taking of disciplinary measures.</p>	X	X	X	

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I, (name of learner)in
grade.....in 2020, have read the above school rules, have understood them after the class
educator has explained them to me. I now sign below to show that I commit to observe all of the
rules/not observe all of the rules (delete one you do not agree with). My signature also allows the
School to discipline me through detention or suspension or removal from School (expulsion)
depending on the offence I would have committed.

My home address is:.....

My parent name is:.....

Learner signature.....

Learner identification number.....Date:.....

Parent signature:.....

Parent contact:.....Date:.....

Class educator signature and date when the rules above were explained to the learner:

Class educator name:.....

Class educator signature:.....Date:.....

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